



Kindergarten Registration Requirements And Where to Find Important Information



ORIGINAL CERTIFIED BIRTH CERTIFICATE - If you do not have a birth certificate, you may obtain proof from one of the following agencies:



- For a child born in Michigan, contact the [Michigan State Health Department of Vital Statistics, 3500 North Logan Street, Lansing, Michigan 48914](#).
- For a child born in Macomb County, contact the [Office of the County Clerk, Macomb County Court Building, Mt. Clemens, Michigan 48043](#).
- For a child born in Oakland County, contact the [Office of the County Clerk, 1200 North Telegraph Road, Pontiac, Michigan 48053](#).
- For a child not born in Michigan, call your County Clerk's Office for information on how to obtain a birth certificate.



IMMUNIZATION RECORD - Immunizations are available at the [Macomb County Health Department, Southwest Health Center, 27690 Van Dyke, Suite B, \(North of 11 Mile\), Warren MI 48093](#) - Phone: 586-465-8537.



VISION AND HEARING SCREENING - A certificate of Vision and Hearing must be completed and submitted by the 1st day of school. The form must be turned in stating that the student has passed or failed each portion of the testing. Vision and Hearing screening examinations are provided by the [Macomb County Health Department](#) by contacting (586) 412-5945.



RESIDENT INFORMATION FORM - Please bring your Current Driver's License/Identification, we will make a copy of your Driver's License/Identification for final review.

TWO PROOFS OF RESIDENCY -

1. Current Monthly Mortgage Statement, Property Tax Statement with name and address, **OR** Apartment/Home Rental Lease Agreement **OR** Notarized Statement of Residency from Taxpayer (and taxpayer's proof of residency).

AND



2. One current Utility Bill with name and address **OR** current Charge Statement with name and address **OR** Current bill (physician, dentist, insurance etc.) with name and address. It cannot say Resident or Occupant. (Water bills are not acceptable). **Shut-off or final notices will not be accepted.**
3. If you are **not** the homeowner or signer of the lease you need:
A notarized statement of residency from the taxpayer stating that you and your child/children reside in their home and the taxpayer's proof of residency as stated above. Also you must provide a current bill, or charge statement, or insurance statement with your name and address as stated for your current residence.



CUSTODY PAPERS - (if applicable).



EDUCATIONAL RECORDS - Any previous educational records, such as, special education records, IEP, etc.



ADDITIONAL QUESTIONS OR ASSISTANCE - Visit the [Student Services website](#) or call, (586) 698-4478.
