

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2024-2025

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Lean Elementary

Date of Drill 10/17/2024 Time drill was held 1:45pm

Exact time required to evacuate/shelter/secure 4 minutes

Total Participants 700

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date Fire #2

Name and title of person conducting drill Kerry Keener, Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/18/2024

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Lean Elementary School

Date of Drill 10/01/2024 Time drill was held 10:45am

Exact time required to evacuate/shelter/secure See Below

Total Participants 700

Remarks We practiced finding hard corners and sheltering for 3 minutes. For the next 3 minutes teachers were to take their students and escape to their rally points. Drill total time was 6 minutes.

Total required drills complete to date #1 - ALICE

Name and title of person conducting drill Kerry R. Keener, Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/01/2024

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**TYPE OF DRILL**

Fire Drill – **\*5 required**  
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Tornado (Take Shelter) Drill – **\*2 required**  
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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Lean Elementary School

Date of Drill 09/12/2024 Time drill was held 10:30am


Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 670

Remarks all clear in 5 minutes

Total required drills complete to date #1 Fire

Name and title of person conducting drill Kerry Keener, Principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/12/2024