

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 5.16.18 Time drill was held 1:15 pm

Exact time required to evacuate/shelter/secure 5 min

Total Participants 160

Remarks MISD students were outside-they did not participate in this drill

Total required drills complete to date 3

Name and title of person conducting drill Catherine West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2018.05.16 14:27:54 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 5.14.18 Time drill was held 2:17

Exact time required to evacuate/shelter/secure 3 MIN

Total Participants 200

Remarks Community students and staff, with about 5 MISD staff.

Total required drills complete to date 3

Name and title of person conducting drill Catherine West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2018.05.14 14:44:26 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 3.13.18 Time drill was held 12:45

Exact time required to evacuate/shelter/secure 4 min

Total Participants 300

Remarks Includes Community High School and MISD students and staff.

Total required drills complete to date 2

Name and title of person conducting drill Catherine West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2018.03.13 13:17:03 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 03/01/2018 Time drill was held 1:30

Exact time required to evacuate/shelter/secure 6 min.

Total Participants 300

Remarks \_\_\_\_\_

\_\_\_\_\_

Total required drills complete to date 2

Name and title of person conducting drill Catherine West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2018.03.01 13:28:56 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 3.1.18

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

\_\_\_\_\_ School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 1.10.18 Time drill was held 1:48

Exact time required to evacuate/shelter/secure 3 min.

Total Participants 190

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total required drills complete to date 1

Name and title of person conducting drill Catherine A. West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2018.01.10 13:55:16 -05'00'

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 11.14.17 Time drill was held 2:06

Exact time required to evacuate/shelter/secure 3.5 minutes

Total Participants 200

Remarks MISD students and ESL students were gone for the day, however, MISD staff was very slow exiting the building; some never left.

Total required drills complete to date 3

Name and title of person conducting drill Cathy West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2017.11.15 07:31:14 -05'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School COMMUNITY HIGH SCHOOL

Date of Drill 09.29.17 Time drill was held 1:32

Exact time required to evacuate/shelter/secure 5 min.

Total Participants 150

Remarks one girl in the bathroom. one classroom was watching a movie during the drill.

Total required drills complete to date 1

Name and title of person conducting drill Catherine A. West

Signature of person conducting drill Catherine West Digitally signed by Catherine West  
Date: 2017.09.29 14:00:26 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date \_\_\_\_\_

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Community High School

Date of Drill 09.14.17 Time drill was held 2:00 pm

Exact time required to evacuate/shelter/secure 2.5 minutes

Total Participants 200

Remarks Participants included Community staff, students and MISD staff only.

Total required drills complete to date 1

Name and title of person conducting drill Catherine A. West

Signature of person conducting drill Catherine A. West

Digitally signed by Catherine A. West  
DN: cn=Catherine A. West, o=Community High School,  
email=cwest@wcskids.net, c=US  
Date: 2017.09.14 14:26:06 -04'00'

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/14/17