

**WARREN CONSOLIDATED SCHOOLS  
EMERGENCY DRILLS DOCUMENTATION FORM**

2024-2025

School Year

**TYPE OF DRILL**

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 11/8/2024 Time drill was held 9:25 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 380

Remarks A cool and crisp morning. No WOF students.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/8/2024

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**TIME OF DRILL**

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 10/17/2024 Time drill was held 10:15 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 425

Remarks Staff and students exited quietly and quickly

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/17/2024

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## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 9/10/24 Time drill was held 10:30 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 420

Remarks PreK at recess in fenced area

K-5 evacuated building quickly. Directions were given  
prior to the drill over the PA due to new staff

Total required drills complete to date 1

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 9/10/24