

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023-2024

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 4/4/24 Time drill was held 11:25

Exact time required to evacuate/shelter/secure 2 min

Total Participants 400

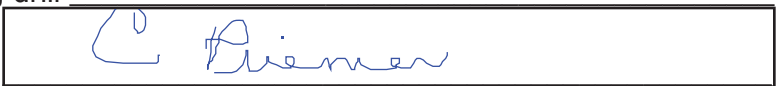
Remarks K and 1 students were in cafe and hid under the cafe tables.

Several students were outside at recess and teachers

decided to bring them into the school - in direct view of the cone as the cone was moving.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 4/4/24

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 3/20/24 Time drill was held 1:00

Exact time required to evacuate/shelter/secure 3 min

Total Participants 400

Remarks The drill occurred during last lunch.

Students and lunch supervisors did a great
job moving students to safe rooms.

Total required drills complete to date 2

Name and title of person conducting drill Bill Piscopink

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 3/22/24

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 1/25/24 Time drill was held 2:30 pm

Exact time required to evacuate/shelter/secure 1 min

Total Participants 420

Remarks First time using the Band App to communicate.

Several staff were not prepared for using texting vs PA or walkie.

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/26/24

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 1/12/24 Time drill was held 9:20 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 400

Remarks students and staff moved quietly to
their shelter locations

Total required drills complete to date 1

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/12/24

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- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 11/8/23 Time drill was held 2 pm

Exact time required to evacuate/shelter/secure 2 min

Total Participants 420

Remarks Warm cloudy day.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 11/8/2023

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2023-2024

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Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 10/10/23 Time drill was held 1:40 pm

Exact time required to evacuate/shelter/secure 2 min

Total Participants 400

Remarks The K/1 split class had to repeat the drill

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/10/23

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- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School HOLDEN

Date of Drill 10/4/23 Time drill was held 2:20 PM

Exact time required to evacuate/shelter/secure 2 MIN

Total Participants 400

Remarks _____

THE NATIONAL ALERT WENT OFF AT 2:18, FOLLOWING THAT WE HELD AN INDOOR
ALICE DRILL WITH STUDENTS AND STAFF EXITING THE BUILDING AS IS GOING TO THE RELOCATION SITE

Total required drills complete to date 1

Name and title of person conducting drill CHERYL PRIEMER

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/4/23

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Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 9/7/2023 Time drill was held 10 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 380

Remarks Students and staff exited the building quickly and quietly

Total required drills complete to date 1

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 9/7/2023